



THE ALBAN ARENA

THEATRE TECH SPECIFICATIONS



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All sections with a (*) are subject to availability and must be requested well in advance of your hire date. All sections in **Blue** are subject to an additional charge and are not included within the standard hire contract, please see the end of this document for a price list.

Loading Area

The loading area is located behind the stage on the back wall of the building. Stage load in into the dock is by a hydraulic lift. FOH can be loaded straight in to the auditorium via a fire exit round the corner from the dock.

Dock Lift	8ft/2.5m x 5ft/1.5m
Road Level to Stage Level	5.6ft/1.7m
Dock Door	6.5ft/2m x 13.8ft/4.2m
Max Weight Limit	1000kg

ACCESS

The stage door is located on the back wall of the building on the opposite corner to the loading dock.

Please ring the Ring Doorbell on the Stage door and someone will come and meet you.

Please note there is no stage door keeper. Access to the stage door requires a code which will be given to the Tour Manager/Company manager on the day. This code can be set to a specific code if required and arranged in advance. The code changes regularly.

PARKING

We ask that parking requirements are sent to us as far in advance as possible so that we can inform the local council if road closure is required. There is a £10.00 cash deposit for parking permits that is refunded when the pass is handed in at the end of the event.

Parking for vans, trucks and buses is on the back wall of the building in the loading bay, cars must be parked in the local car park.

Where multiple large vehicles are involved the road will be closed off and the disabled parking bays next to the dock may also be used. **We must receive notice of this requirement at least a month before the event to ensure the dispensation.**

Please note we do not have any on site parking for cars. There is a car park behind the building which is pay and display.

STAFF

Everyone Theatres Technical Manager	Dave Nott	davenott@everyoneactive.com 07766 445779
Technical Manager	Kate Jenkins	katejenkins@everyoneactive.com 07561 685114
Deputy Technical Manager	Giles Holloway	gilesholloway@everyoneactive.com
Senior Technician	Zoe Broadhead	zoebroadhead@everyoneactive.com
Technicians:	Dylan Thompson	dylanthompson@everyoneactive.com
	Sam Deed	samueldeed@everyoneactive.com
	Jude Oliver	judeoliver@everyoneactive.com

STAFF

Duty Stage Manager	Duty SM on Show Day	Tel: 07543 502328* This number is only for use on the day of your show, and to contact the Duty SM in emergencies only. Any calls to this number not relating to that days shows will be directed back to the numbers above.
Rider and Risk Assessment Submissions		katejenkins@everyoneactive.com
General Technical Enquiries		albanarenatechnical@everyoneactive.com

By default, your contract with us will include 2 crew for 8 hours. They will be available to help with load-in and any basic aspects of your show. Additional load-in crew, followspot operators, sound engineers and all Get-out crew are not included, will incur an additional charge, and must be agreed at least a month in advance.

CONTACTS

Operations Manager	Joe Martin	joemartin@everyoneactive.com
Theatre Contract Manager	Jo Ditch	joditch@everyoneactive.com
Theatre General Manager	Kate Barton	katebarton@everyoneactive.com
Front of House Manager	Lauren Budd	laurenbudd@everyoneactive.com
Technical Manager	Kate Jenkins	katejenkins@everyoneactive.com
Ticketing Manager	Davina Lines	davinalines@everyoneactive.com
Finance & Administration Manager	Cheryl Cherry	cherylcherry@everyoneactive.com
Marketing Team	Tanya Russell	tanyarussell@everyoneactive.com
	Amy Tilbury	amytalbury@everyoneactive.com

STAGE

Stage Dimensions	
Proscenium Height	6m
Proscenium Width	13.7m
Grid Height	9.5m
Stage Height	1.25m
Stage Width	17.5m
Stage Depth (incl. Apron)	9.4m
Apron Depth	2.2m
Apron Width	14.8m

Hanging Bars	
24 Double purchase counterweight bars. Bars 22 and 28 hold in-house lighting and will not be de-rigged.* (250kg SWL)	

STAGE

Hanging Bars

5 Electric winch bars. Winches 1 and 3 hold in-house lighting and will not be de-rigged.* (250kg SWL)
The bars are held by 4 steels so heavy items which need to be rigged centrally may need to be underhung to spread the weight.

Please note:

There is no access above the grid, and it is not possible to rig to the grid. All on stage rigging is on fly bars. Fly bars are not suitable for performer flying please contact katejenkins@everyoneactive.com to discuss how this can work.

Cloths

Motorized House Tabs (Red, on Bar 1)

6 Black Masking Legs (Bar 9, 19 and 26)

2 sets of Full-Width Black Tabs (Bar 14 and 31)

4 Black Borders (Bar 3, 10, 12 and 21)

Cinema Screen (Bar 10)

4ft x 8ft Stage Deck*

1m x 2m Stage Deck*

Assorted Deck Legs*

There are Treads to the auditorium both sides of the apron.

There is a corridor at the back of the stage which can be used as a crossover.

VENUE CAPACITY

Auditorium

Style	Auditorium Capacity (No Holds)
Full Seated	x902 (517 Stalls: 297 Flat/220 Raised), (385 Circle) (less x8 venue house seats/x22 or x10 sound desk will make x872 or x884)
Half Standing	x1005 (220 Stalls), (385 Circle), (400 Standing) (less x8 venue house seats/x22 or x10 sound desk will make x975 or x987)
Standing	x1185 (385 Circle), (800 Standing) (less x4 venue house seats will make x1181)
For events that require the use of our orchestra pit, three rows of seats will be removed reducing the 'Full Seated' capacity by 107 seats. The stage capacity is 300, this includes both people on stage and in the wings, as its own row.	

Backstage

2 Large Dressing Rooms, 8 persons each

4 Small Dressing Rooms, 2 persons each

Greenroom, Seating for a dozen people

Additional space can be provided but must be agreed in advance.

Dressing rooms keys are located on the wall outside the green room door. Please note there is a charge of £50 per lost key.

LIGHTING EQUIPMENT

Desk

Avolites Sapphire Touch

A full lighting plan can be provided upon request. Our generic setup contains the below and will not be changed unless agreed well in advance:

8 x Chauvet Rogue R3X Wash's

6 x Chauvet Maverick Force 1 Spots's

LIGHTING EQUIPMENT

Desk
4 x Chauvet Rogue R1X Wash's
6 x Chauvet Ovation CYC 1 FC's
6 x Chauvet Ovation E-910FC profiles (4 x 25/50 degree, 2 x 15/30 degree)
Equipment
4 x Prolight Moonstones
4 x Prolight Diamond 19s
2 x Prolight Luma1500 Spot
24 Additional Dimmable Channels
2 x LED Followspots located Auditorium left and right
1 x Unique 2.1 Hazer

CUE LIGHTS

Cue lights are installed S/R, Fly Floor, Control Room, Green Room, and there is a socket for an MD/ Orchestra Pit cue light. These are controlled from the Prompt desk.

Contact katejenkins@everyoneactive.com at least one month before production if cue lights are required.

PROJECTION

NEC NC2000 DLP Cinema Projector
Dolby DSS200-3 Cinema Server
Dolby CP750 Processor
BTS CP750 Bypass Unit (Can be used for alternative content e.g. laptops)
JBL Surround Speakers including dedicated Cinema Sub
Dolby 7.1 Surround Sound
Polichinelle Roll-Down Screen 6.2m x 11.5m (Bar 10)
Alternative content can be sent from stage right via HDMI-over-ethernet. There is a small drop down screen from the top of the proscenium. The Alban Arena reserves the right to show advertising on this during intervals.

SOUND EQUIPMENT

Desks and System
Midas M32 with DL251 Stage Box
L'Acoustics KARAI (6 per side)
SB18i Subs (2 per side)
6 x 8XTi across front edge of stage
1 x 12XTi centre fill flown
1 x 8XTi per side on balcony
1 x 8XTi per side under balcony
L'Acoustics LA8 and L'Acoustics LA4 Amps
MC2 T1500 amps for monitors
XTA DP548 – For Distribution Only, No EQ
6 x Martin Audio LE1200 stage monitors
We have 8 x Cat5e lines running from DSL to FOH sound position. Toured/hired analogue multicore can be run in around the edge of the balcony. Please note that we have limited in house analogue lines running from stage to FOH. Please contact us if you require our analogue lines.

SOUND EQUIPMENT

Equipment
Assorted Wired Microphones ranging from SM58's for talking/singing to Crown PZMs for spatial amplification. We can provide microphones for small bands (3/4 people), dance performances and small choirs. Any larger requirements will not be provided by the venue and must be sourced by the production company/hirer.
Assorted Wireless Microphones
3 x Stereo DI Boxes
3 x Mono DI Boxes
Assorted Mic Stands
Audio Accessibility
Our Auditorium is set up with a WaveCast 'Bring your own device' hearing system. This allows us to send our show audio to the system and anyone with a Wifi listening device (such as a hearing aid) can connect to the system.

FOH / SOUND POSITION

This is located at the rear of the raised stalls just in front of the balcony. The small position takes out 10 seats; the full position loses 22 seats. Items required at the front of house position must be manually lifted. Any particularly heavy items that may be too heavy to lift may need to be located elsewhere. Please speak to the tech manager for options. Multicore length from Stage to FOH position - 50m.

ADDITIONAL BUILDING EQUIPMENT*

6ft Trestle Tables
3ft Trestle Tables
5ft Round Tables
8ft Sturdy Folding Tables
10ft Sturdy Folding Tables
Assorted Chairs
Washing machine and two tumble dryers available backstage
1 x Baby Grand Moutrie C3 Piano*
Willams AV Wavecast Wifi Hearing Assistance System

RECHARGE LIST

Equipment		Daily +VAT	Weekly +VAT
1 Way Radio Mic		£57.75	£173.25
1 way Handheld Mic		£57.75	£173.25
2 way Radio Mic kit		£78.75	£236.25
4 way Radio Mic Kit		£105.00	£315.00
6 way Radio Mic Kit		£157.50	£472.50
8 way Radio Mic Kit		£210.00	£630.00
Broken Mic Head		£420.00	£420.00
Retermination of Radio Mic Plug		£65.00	£65.00
Microphone Tape (Per Roll)	3M Transpore (Normal Skin)	£2.75	£2.75
Microphone Tape (Per Roll)	3M Blenderm (Oily/Sweaty Skin)	£2.75	£2.75
SM58	Vocal Microphone	£8.00	£24.00
SM57	Instrument Microphone	£8.00	£24.00

RECHARGE LIST

Equipment		Daily +VAT	Weekly +VAT
Tap/Float Mics x4 (MKH50)	Set of 4 (Choral or Tap Dance)	£15.00	£45.00
Drum Mic Kit	Kick, Snare, Hat, T1 T2 T3, OH x2	£57.75	£173.25
Rifle Mic	Mics used to pick up Chorus	£10.50	£31.50
Drum Mic	Clip on Tom Mics	£8.00	£24.00
Kick Drum Mic	Kick Drum (Dependant on Drum Skin)	£8.00	£24.00
DI Box	Keyboards or Electrical Instruments	£10.50	£31.50
Haze Machine (Unique 2.1 Hazer)		£52.50	£157.50
8x4 Steeldeck	Includes 1ft, 2ft legs	£15.75	£47.25
4x4 Steeldeck	Includes 1ft, 2ft legs	£10.50	£31.50
Quick Change Area		£5.25	£15.75
Mirror Ball		£8.00	£24.00
Martin Monitor Wedge	Passive Monitor Speakers	£20.00	£60.00
Pyro Controller	Pyrotechnic Firing Device	£10.50	£31.50
Pyro Pod	For holding Pyrotechnics	£5.25	£15.75
Pyrotechnics		-	-
Rigging Steels	Includes all Hardware to make scenery fly	£5.25	£15.75
Lighting Booms (x4)	Rigging for On Stage Boom Lighting	£60.00	£180.00
Laptop	Projection Laptop	£27.50	£82.50
RAT Lit Music Stand	RAT Lit Music Stand	£5.25	£15.75
Projector	Large Theatre Projector	£165.00	£495.00
Get-In Kit		£50.00	£50.00
Black Gaffa		£10.00	£10.00
White Gaffa		£10.00	£10.00
1m of Lumi Tape	Glow In The Dark Tape	£5.00	£5.00
Box of Screws	Assorted Sizes Available	£5.00	£5.00
LX Tape	Assorted Colours Available	£1.50	£1.50
Piano Tuning		£100.00	£100.00

Staffing	Hourly +VAT & NI
Additional Crew	£27.50
Followspot Operator	£22.50
Flyman	£22.50
LX/Sound Operator	£27.50
Sound No.2	£25.00
Stage Manager	£27.50
Get-Out Crew	TMA
Runner	£22.50
Wardrobe Assistant	£22.50